ROSWELL P. FLOWER MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, August 12, 2025

Present: Mrs. Evans Mrs. Renzi-Falge
Ms. Calarco Mrs. Burdick
Mrs. Tarzia Ms. Seymour
Mr. Bolton Mrs. Wright
Mrs. Weldon Mrs. Ruggiero, City Council Liaison
Ms. Maureen Gorman, Friends President

Excused: Mr. Slater Mr. DiFabion
Ms. Mesires

CALL TO ORDER: Meeting was called to order at 4:01pm by Mrs. Evans.

APPROVAL OF MINUTES: Mrs. Weldon moved to approve the minutes from the July 8th, 2025 meeting, Ms. Seymour seconded the motion. Motion carried.

APPROVAL OF CONSOLIDATED EXPENSES: Mrs. Evans stated that there was nothing outstanding to report. Mrs. Evans asked the board if they had any questions in regards to the report that was provided. No questions were asked. Mrs. Weldon moved to approve the report as presented. Ms. Calarco seconded the motion. Motion carried.

PRESIDENT'S REPORT: Mrs. Evans stated that she did not have a report.

TREASURER'S REPORT. Mr. DiFabion sent Mrs. Evans a report to share on his behalf. The bank accounts are currently totally over $200,000.00. The profit and loss statement is currently behind, but it's only the first month of the new fiscal year, so nothing to be concerned about. The first month should be reflecting 8.3%, and it is pretty much there. Mrs. Evans asked Mrs. Carr about the "miscellaneous income" that is reflecting a negative amount. Mrs. Carr explained that it's currently reflecting credit card fees, and that number will change when transactions are received from PayPal. Mrs. Evans also mentioned that per Mr. DiFabion, the CD account had been renewed, and they will be reflected in next month's report. As for grants and donations, there were none received in July. Mrs. Burdick moved to approve the Treasurers Report as presented. Mrs. Wright seconded the motion. Motion carried.

DIRECTOR'S REPORT:

Building & Grounds

The parking lot received a fresh coat of painted lines, making it easier to navigate parking. Thank you to maintenance for making time for this project.

Programming/Department Highlights

From: Ashley Pickett: On Wednesday, July 2nd, community adults got the chance to put their video game skills and creativity to the test - not by just playing, but by building their own video game from the ground up! Using the library's Bloxel subscription and our borrowed Senior Planet laptops, participants worked to design their own characters and then create their own course structure. When creating characters, participants considered things like would their character be a hero or a villain? An animal, a human, or some other animated being? They also thought about what physical attributes would their character need to be successful in their game? Fast or slow? Able to jump high, or able to swim fast? After they deemed their character complete, they began to create their own course structure. The course options available through the Bloxel platform seemed endless but participants were able to build their game and begin testing it with their own characters before the event series ended. After watching adults navigate this event series, Flower Librarians agreed that the Bloxel subscription would be exciting and educational to take to our local schools on outreach!

From Amanda Tehonica: In early July, the library held a "Paint Pour Art" program for adults. This offering had been popular in the past and was once again with 20 participants. Basic supplies of acrylic paint and canvas panels were used along with a liquid medium to thin the paints to a pourable consistency. Each participant chose their canvas panel from 2 size offerings and then selected the paint colors for their project. After mixing each color with the liquid medium, the participants then poured their paint onto their canvas over a container to catch the run-off paint. They then move their canvas to help distribute the paint colors in a way they found appealing. This was a fun way to use up our stash of older open paints and inexpensive enough that participants were able to complete multiple projects. Adhesive easel backs were provided so they could display their finished projects after drying overnight at the library.

Miscellaneous
September is library card sign up month! To help us promote free library cards to our community we have engaged in a partnership with the YMCA. They will be displaying our logo at their locations on the TV promotion screens telling people about library card sign up month and promoting our specific library.
The civil service job listing for the Librarian III is posted. I will keep the board apprised of how interviewing goes. I will be working weekends through December to help cover the gap in librarians.

In addition:

- The Hungerford Exhibit came down today. The south reading room will once again be available to the community.
- Amanda Tehonica's last day will be this Friday, August 15th, 2025 after 17 years.
- The "Drop your Drawers" program is happening right now, so please feel free to bring your underwear, diapers, etc. to the library anytime.
- The board asked questions about the August program that the librarians all simultaneously worked on, "Glow Golf". Mrs. Renzi-Falge spoke about how great of a program it was, and briefly went over the success. The official information will be in next months' report (because it was an August program).
- The board also asked the question about the laptop check out stats. Mrs. Renzi-Falge stated that it has been quite successful with 13 checkouts since May.

COMMITTEE REPORTS:

- ***Building & Grounds*:** Ms. Calarco said she did not have a report aside from what Mrs. Renzi-Falge already shared.
- ***Finance & Investment Committee*:** No Report.
- ***Friends Committee and Liaison report:*** Ms. Gorman reported that the Friends have agreed to release $15,000.00 got the MakerSpace immediately. They will provide the remainder of the funds needed next year. She also reported that they have been setting up a table outside at the farmer's market on Wednesday's and have managed to raise about $353.00 in not only promotional items, but also new members, so they will definitely continue to do that.
  Also, the have decided to sponsor a book reading and signing in November (either the 13th or 14th) with Ellen Marie Wiseman. The Friends are requesting that the library remain open on the date selected. Will be motioned under new business.
  Additionally, the Friends are creating a gift basket for raffling. The tickets will be $5.00 per ticket. The items in the basket will all be high priced items. The time frame for the raffle is to be determined, but will be available during the book sale.
- ***Policy Committee:*** Mrs. Weldon stated that the committee needs to stay for a few minutes after the meeting to coordinate a meeting date and time.

OLD BUSINESS:

- **Discussion about Art Proposal from Molly Finnerty**: The board discussed the agreement that was provided by Ms. Finnerty. There was question about liability and damage to the walls, etc. Ms. Seymour clarified that the agreement states that Ms. Finnerty accepts all liability and states that she is responsible for any and all damages. There was also questions about what is long-term defined? The board agreed that the policy committee should state that library and board has no liability regarding the art, and/or damages, that the board has a right to refuse any and all future requests, that long-term displays do not go beyond one year, etc. The policy committee will be meeting to discuss and review all suggestions and creating an appropriate policy.
- **Discussion about NNYCF monies:** Mrs. Renzi-Falge shared that she spoke with Max DelSignore at NNYCF regarding the donate funds for the library. Those funds are not being held in an interest bearing account, so therefore, she would like to know what the board would like to do. Upon discussion, it seems that it would be in the boards best interest to withdraw those funds and deposit them into a CD account at Carthage Savings. Mrs. Carr will contact Ms. Gallagher at Carthage Savings account to discuss this further. There was also discussion about whether or not it was worth having the donate button be attached to an account at the NNYCF if the account wasn't interest bearing when we now have a PayPal account of our own. Mrs. Renzi-Falge will look further into this option. Mrs. Weldon motioned for Mrs. Renzi-Falge to contact Rande Richardson or Max DelSignore at NNYCF to withdraw the funds from the donate button. And to deposit those funds in a CD account at Carthage Savings for one year. If needed in one year, those funds can be withdrawn, or they can be added to the Library Savings CD. Ms. Seymour seconded the motion. Motion carried.

NEW BUSINESS:

- **Friends request for keeping library open:** Ms. Gorman stated that they are waiting on a firm confirmation from the author about the date in November. Thursday the 13th, 2025 is their first choice from 6:00-8:00pm. Mrs. Renzi-Falge suggested that the motion be made as a general time as opposed to a date based on the availability of the author. Ms. Calarco motioned to approve the request. Mrs. Tarzia seconded the motion. Motion carried.

TASK REVIEW:

1. Mrs. Carr to check on the balances and accounts for the Emma Flower Taylor bequest accounts.
2. Policy committee to schedule meeting date and create new policy.
3. Withdraw funds from NNYCF and deposit into new one-year CD.

MOTION TO ADJOURN: Ms. Seymour motioned for the meeting to be adjourned. Mrs. Weldon seconded the motion. Meeting adjourned at 5:06pm.

The next meeting of the Board of Trustees will be held on September 9th, 2025 at 4:00pm in the New MakerSpace at the Flower Memorial Library.

Andrea Carr, Recording Secretary