

**ROSWELL P. FLOWER MEMORIAL LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
Friday, June 5th, 2020**

Present: Mrs. Weir
Mrs. Holberg
Mr. Caughlin
Mrs. Weldon
Ms. Reff

Ms. Mesires
Ms. Dittrich
Mrs. Seymour
Mrs. Evans

Absent: Mr. Atkinson
Mr. DiFabion
Ms. Calarco

CALL TO ORDER: Meeting was called to order at 4:01 by Mrs. Weir.

APPROVAL OF THE LIBRARY DOOR/CURBSIDE PICKUP POLICY: Ms. Reff distributed the policy for the new pickup policy/curbside pickup to the board via email prior to the board meeting. Mrs. Weir and Ms. Reff asked if anyone had any questions in regards to the policy. Mr. Caughlin moved to approve the policy as presented. Mrs. Holberg seconded the motion. Motion carried.

APPROVAL OF OPENING DATE FOR LIBRARY DOOR/CURBSIDE PICKUP– MONDAY JUNE 8th, 2020: Along with the door pickup/curbside pickup policy, Ms. Reff requested that the board approve an opening date of Monday, June 8th, 2020. As part of the same motion, Mr. Caughlin moved to approve this date for opening. Mrs. Holberg seconded the motion. Motion carried.

MOTION TO ADJOURN: Meeting adjourned at 4:06.

The next meeting of the Board of Trustees will be held on June 23rd, 2020 at 4:00 pm in the Old Watertown Room located on the second floor of the library or via Zoom meeting.

Andrea Carr
Recording Secretary